

**Panther Creek Homeowners Association
Managed by RealManage, LLC
Board of Directors Meeting Minutes
July 16, 2014**

Board Members Present:

**Bill Woodard, President
Nichole Gifford, Asst. Treasurer
Bill Milford, Chair**

**Gabrielle Gorrebeeck, Secretary
Kellie Kauten, Vice President
Chris Williams, Treasurer**

The meeting was **called to order** at 6:35 PM.

Approval of June meeting minutes: Kellie moved to approve, Bill W. seconded; all approved.

MANAGEMENT REPORT

- Review of financial and management report

COMMITTEE REPORTS

- Covenants Control Committee – Bill W. will have committee discuss the sample given.
- Communication – discussion about developing rules for HOA Facebook. Will be discussed at next meeting.
- Beautification - parameter fence shrubs and erosion issues will be discussed and brought to next board meeting.
- Social – Fall festival 10/25. Two contracts signed. Triathlon was fantastic. Emler wants to repeat only larger for next year. Board unanimously said yes.
- Safety – Follow-up with Shawn to increase orchard lighting to prevent vandalism. Nichole will propose additions outside of budget to next meeting for another safety meeting and Halloween bags.
- Nominating – Hans, Bill Milford and Nichole's terms are expiring, post on the website for nominees.
- Other - Developed timeline for annual meeting mailings/emails will be executed.

REGULAR BUSINESS

- Additional storage shed is installed.
- Exterior Fence Stain – Letters went to homeowners with follow-up in thirty days.
- Open Work Orders & Tasks Status
- Entrance Sign – Check is being processed so vendor can start.
- Baseline budget development underway with committee wish lists submitted.
- Adjournment of open meeting – 8:38 pm

EXECUTIVE SESSION

- Executive session called to order 8:38 pm
- Discussion and Action on Delinquent Accounts.

Next Meeting Date

- August 27, 2014 at 6:30 pm – location TBD

Adjournment

- Adjournment – the board unanimously decided to adjourn Executive meeting at 8:56 pm

Board Member Signature

Date